

# St George's Central CE Nursery



## St. George's Central CE Nursery (Lancaster Avenue)

### Settling in Policy

All children are unique and the amount of time that a child takes to settle into our setting can vary enormously. Therefore, children will be given time to settle in at their own pace, so as to make them feel welcome, safe and confident in a new environment.

Children and parents/carers will be informed about the routines and at the nursery at an initial meeting and home visits will be carried out prior to children starting.

Policies and procedures will be explained to the parent/carers and they will be encouraged to ask questions and raise any concerns.

Parents/carers are offered the opportunity to stay with their child for a period of time during their first week.

All staff will monitor children new to the nursery to ensure that they are happy in their new surroundings.

If it seems that a child is taking a long time to settle in, this will be discussed with their parents/carers at the earliest opportunity. Likewise, if the parent/carers feel that there is a problem during the settling in period, they should raise this with a member of staff.

Staff will always be available to discuss any concerns or other issues with parents/carers regarding their child and their attendance at nursery. If parents/carers wish to meet with the key person, room leader or manager, they should make an appointment to come in for a chat.

**Developed by: Mr M Grogan/Ms S Naughton**

Chair of Governors

Date: July 2017

Headteacher

Date: July 2017

Nursery Manager

Date: July 2017

**Policy approved: July 2017**

*'Never settle for less than your best'*